



Regional Office of Education
Educational Services Division

Gary E. Pickens
Director

19525 W. Washington Street, Suite 124
Grayslake, Illinois 60030
Phone 847 223 3400
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www.lake.k12.il.us

April 16, 2015

Mr. Jason Lind
Millburn School District 24
18550 Millburn Rd
Wadsworth, IL 60083-9248

We are looking forward to your district becoming a member of the Lake County Educational Services Cooperative (Comprehensive Membership) this coming year. Enclosed is an agreement for the 2015-2016 school year. Your membership fee will be **\$3,209.00**.

You may be eligible for partial reimbursement from the Lake County Regional Office of Education when you become a member. Enclosed is a memo explaining their reimbursement system.

One of the benefits members are entitled to is onsite consultations/workshops with our Content Coordinators. They begin scheduling for the 2015-2016 school year on May 1st, so make plans now!

Please return the attached commitment letter indicating your decision on Comprehensive Membership before July 1, 2015, **whether or not you are joining**. This will enable us to keep our records correct and not send you an invoice for services you do not want. If you do not reply, you will get an invoice on July 1, 2015.

Thank you for your support in the past, we look forward to working with you this coming school year.

Very truly yours,

Gary E. Pickens
Director

Enclosures
GEP/ld

**Lake County Educational Services
Professional Development Cooperative
Commitment for Services
FY 2015-2016**

**Millburn School District 24
18550 Millburn Rd
Wadsworth, IL 60083-9248**

LCES Use Only	
DATE PAID	
AMT PAID	
CK NUM	

The undersigned agrees to purchase the Professional Development Cooperative Services package described below. The base fee for this package is determined by the size of the district. Enrollment figures will be determined by the fall housing enrollment of the previous year.

Services will start July 1, 2015 or date paid if later than July 1, and continue to June 30, 2016. No fees will be refunded for early withdrawal from the services.

Your district will be entitled to:

6.5 days of consultant service; reduced workshop fees and media
check-out privileges - at a cost of \$3,209.00

Total Amount Due: \$3,209.00

☐ Yes, our district will join.

☐ No, our district will not join.

Signed: _____

Dated: _____

Mr. Jason Lind

Millburn School District 24

**Please return this letter indicating whether or not you are joining.
Checks should be made payable to LCES, POs are accepted.**



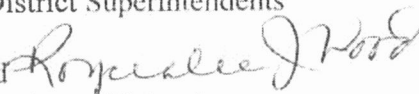
Regional Office of Education

Roycealee J. Wood
Regional Superintendent of Schools

800 Lancer Lane Suite E-128
Grayslake, Illinois 60030-2656
Phone 847 543 7833
Fax 847 543 7832
www.lake.k12.il.us

DATE: April 16, 2015

TO: All Lake County District Superintendents

FROM: Roycealee J. Wood 
Regional Superintendent of Schools

RE: 2015-2016 School Year Institute Funds for Use with the Educational Services
Division Comprehensive Membership Fee

The Lake County Regional Office of Education will provide assistance in funding to Lake County districts for use in defraying the cost of the comprehensive membership in the Educational Services Division Program for the 2015-2016 school year.

Our office must receive written requests for 2015-2016 along with a copy of your district's cancelled check for payment of the comprehensive membership fee, **by no later than November 27, 2015.**

Please call Bobbi Biederer at 847-665-0590 if you have any questions regarding this Regional Office of Education funding program.

Attachment



DISTRIBUTION OF INSTITUTE FUNDS TO LAKE COUNTY DISTRICTS 2015-2016 SCHOOL YEAR

PURPOSE: To encourage the continual professional development of Lake County educators, the Lake County Regional Office of Education will assist by helping to defray the cost of the comprehensive membership in the Lake County Educational Services Division. The Lake County Regional Office of Education shall reimburse the school districts with a stipend that is based on the size of enrollment in the district. The stipends are as follows:

- \$ 750.00 for districts with less than 1,000 students
- \$1,000.00 for districts with 1,000 to 1,500 students
- \$1,500.00 for districts with over 1,500 students

CRITERIA FOR FUNDING: Funds are to be used for the comprehensive membership with the Lake County Educational Services Division. The district will pay the membership fee and request reimbursement from the Lake County Regional Office of Education with appropriate documentation. **All requests for funding must be received by no later than November 27, 2015.**

Contact Person: Roycealee Wood
Regional Superintendent of Schools
Lake County, Illinois

Phone: 847-665-0595
FAX: 847-543-7832

Who Are We?

We are the Lake County Educational Services Division of the Lake County Regional Office of Education (LCESD). We provide staff development through workshops, training and graduate courses; consulting services; facilitation and planning services; plus technical assistance to schools and other educational agencies.



Our Mission:

To be a valued partner to Lake County districts and schools as they pursue excellence in the ever-changing world of education. The LCESD offers high quality consultant and facilitative staff development services that explore the boundaries of educational theory, maintain a global view of education, reflect the best qualities of a multi-skilled, multi-disciplined team approach to school improvement and center upon the jointly identified needs of the education community. The LCESD encourages partners to build a community-wide education system that is characterized by members who are well informed, involved, reflective and always focused upon student achievement.

Basic Services:

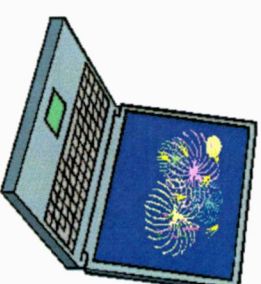
Basic services are those services required by the legislation of 1994, which merged the Educational Service Centers into the new Regional Offices of Education. The law requires Regional Offices of Education to provide services in: Gifted Education, Computer Technology, Staff Development in Fundamental Learning Areas, Administrators' Academy, and to maintain a list of consultants. These services are available to all school districts in Lake County on a regional basis. Various workshops, staff development sessions, meetings, round tables, etc. are established on a Lake County regional planning schedule and are available for all Lake County school personnel; fees may apply.

Services available:

- Attendance at state-developed workshops, updates, staff development sessions, and technical assistance programs offered regionally
- Participation in round tables, needs assessments, etc. on a regional level
- Attendance at locally funded workshops at full price



- Learning Technology Services
 - Network consulting services
 - Access to state-sponsored training programs (e.g. technology planning, peer review, network design, etc.)
 - Assistance with the development and submission of district technology plans
 - Overviews of grant application process for technology and other programs
 - Assistance with Acceptable Use policies



- Use of library materials in the Media Center only
- Check-out of Starlab (portable) planetarium (upon LCESD training) at full price
- Phone call assistance from LCESD staff

Lake County Professional Development Cooperative (Comprehensive Membership Agreement)

The Lake County Professional Development Cooperative (Comprehensive Membership Agreement) was developed to enable the Educational Services Division to provide services to Lake County schools that could not be provided with State of Illinois funds alone. These funds allow the Educational Services Division to have additional staff members and to provide on-site assistance not available without these additional revenues.

Lake County Professional Development Cooperative Services include the above basic services, plus:

- In-district consultant services (including custom-designed workshops) in:
 - Math and Science
 - English Language Arts
 - Common Core Standards
 - Technology
 - Assessment, planning, school improvement, etc.
- Attendance at regional and locally funded workshops and training sessions at reduced prices

- Checkout of materials from Media Center (includes computer software, books, etc.)
- Reduced fee for Starlab rental
- Curriculum mapping and other curriculum development and evaluation services
- Textbook adoption services to guide textbook study committees in the selection of instructional materials
- Participation in Talent Search (SAT testing program for gifted student identification for fast-paced math and language arts programs offered through the College of Lake County)



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Lake County Educational Services Division

Description of Services